

WIN-WIN

EMPLOYMENT SOLUTIONS



LOVE HOWICK
JOB CENTRE

The Love Howick Job Centre aims to provide a 'bridge' between job seekers who have graduated from the various Job Readiness Programmes offered by the Dream Centre, and prospective local employers. Employers will now be able to find good quality candidates to fill entry-level position (part or full time), and short-term contract workers or internships in their organisation that have been trained, vetted and quality assured by our team. This vital support structure for job seekers will also enable them to access job opportunities cost-effectively, efficiently and in one central place.



WHAT EMPLOYERS HAVE TO SAY

'I have employed one of the Dream Centre graduates. Their integrity and work ethic are outstanding. I would highly recommend any student that has been through their Training Program.'

(Dave Balance, Owner Station Stop Café)

'We welcomed a Dream Centre graduate to our team at App Inlet, to train as a Junior Graphic Designer. She was eager to learn and was a quick to grasp new concepts, rising to each task presented to her with professionalism and eagerness. She has steadily built her skill set and worked her way up, becoming one of the key members of the creative team. She has been responsible, reliable, always ready with a smile and kind word.'

(Melissa Atkinson, Director App Inlet)

'The students recommended to us by the Dream Centre had a good work ethic & proved to be assets to our organization.'

(Shanelle Van Niekerk, Principal Oasis Preparatory School)



JOB CENTRE PROCEDURES



1. Employers looking for suitable candidates to fill vacancies are requested to send an email with specific details related to the search. Job Advert, number of CV's required, interview details, plus any additional criteria for prospective candidates can be sent to jobcentre@lovehowick.com. Please ensure relevant contact details are supplied.
2. Relevant Criteria will be used to search the Love Howick Job Centre database to provide Employer with quality candidates for interviews. Interviews with short-listed candidates will be setup by the Job Centre as per details supplied. **Employers will be charged an admin fee of R550.00 per job vacancy for this service.**
3. Employers provide feedback to Job Centre on successful appointments or request further candidates to interview. For each successful candidate, **Employers are requested to make a donation towards the 'Workplace Skills Incubator', payable 30 days after the candidate has completed one month of successful employment.** This 'pay-it-forward' approach will enable another person trapped in the cycle of poverty, the opportunity to receive training and mentorship (Approx. cost to take a job seeker through our training programme is R1800.00)
4. For **temporary workers**, Employers can request suitable candidates from the Job Centre at short notice. This will be charged out to Employers at an agreed labour rate plus 15% admin fee, as we undertake to handle all HR/admin tasks associated with this placement.

OUR VALUE-ADDED APPROACH

- **WORKPLACE SKILLS INCUBATOR:** Job seekers are enrolled in various training courses to help them hone the skills, mindset and character needed to add value to their future places of employment. Selected graduates are enrolled in Mentorship Programmes with various leaders in the business world to enhance their learning process and ensure vital EQ development.
- **WORKPLACE EXPERIENCE PROVIDED:** At both phase one and two of training, job seekers take part in a volunteer programme and various workplace practicals where they are encouraged to serve in an environment connected to their career goals. This enables vital skills transfer, improved confidence and an opportunity to test out 'right fit' for future careers.
- **ONLY EXCELLENT CANDIDATES REFERRED:** Our reputation and experience in this field means that employers trust that we will only provide them with great candidates; through our 'E-referral system'. Candidates are assessed at every stage throughout their training, and this results in a grading for excellence on a sliding scale from 1E to 4E.
- **NO-FUSS EMPLOYMENT SOLUTIONS:** For entry level vacancies, employers often resort to low cost solutions to filling a position. The most common is to invite a current employee to bring someone they know to the interview! This often leads to less than ideal employees finding their way into an organisation with negative consequences. We provide a low-cost, time-sensitive, professional service that allows you to fill both part-time and full-time positions in your organisation with a higher degree of certainty that the 'fit' is right. We also have a steady supply of quality temporary staff ready to start at any given time.
- **OPEN COMMUNICATION:** We do not place candidates and then hope for the best. We engage regularly with the employer, receiving valuable feedback to enhance our programmes and tackle any problems that arise.

CONTACT

[T] +27 61 533 1669

[E] jobcentre@lovehowick.com

[A] 17 Bell Street, Howick, 3290

OUR GOAL IS **WIN-WIN** EMPLOYMENT SOLUTIONS!